

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: MI-517 - Jackson City & County CoC

1A-2. Collaborative Applicant Name: Community Action Agency

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Community Action Agency

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	No
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
3.	Disability Advocates	Yes	Yes	No
4.	Disability Service Organizations	Yes	Yes	No
5.	EMS/Crisis Response Team(s)	No	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	Yes	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	No
11.	LGBTQ+ Service Organizations	Yes	Yes	No
12.	Local Government Staff/Officials	Yes	Yes	No
13.	Local Jail(s)	No	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	No
18.	Organizations led by and serving people with disabilities	Yes	Yes	No
19.	Other homeless subpopulation advocates	Nonexistent	No	No
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	No
24.	Substance Abuse Service Organizations	Yes	Yes	No
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Nonexistent	No	No
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. The Jackson CoC offers invites to attend monthly meetings in multiple ways. Community invitations are offered informally through linkages and connections made in the CoC's collaborative work. Invites are also offered through formal written requests from Co-Chairs when appropriate, electronically by email and through our CoC website letting the community know when and where meetings are held. We attempt to communicate in multiple ways to reach people where they are at and accommodate those who may have disabilities. Outside of our monthly CoC meeting we are also working to solicit membership into our planning committees and work groups from those community partners that may have an interest or specialized knowledge in a certain area (homeless youth, homeless veterans, event planning such as PIT count, Project Connect or Stand Downs, landlord recruitment/education, etc...). CoC membership has reached out to those with lived experience of homelessness through our shelters, street outreach and housing providers to encourage participation in CoC meetings or planning committees. Our local youth advisory council members have also been invited to attend CoC meetings and committees. From these invitations they have not only attended CoC meetings and but also presented and engaged membership in dialogue around the needs of homeless youth in our community. Meetings are currently being held virtually but we have the ability to offer a highbred hybrid method for meeting so people can attend virtually or in person to meet their needs they may have. Annually our CoC looks at membership and where we may be missing partners that should be invited to attend.
2. We attempt to communicate in multiple ways to reach people where they are at and accommodate those who may have disabilities including utilizing an ADA compliant font such as sans-serif.
3. Annually the CoC sends out invites to organizations serving culturally specific communities experiencing homelessness in our area to help ensure that our decision making body is addressing equity in the homeless population we serve.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. The Jackson CoC has adopted a cohesive procedure to gather opinions and experiences from countywide networks encompassing organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness. Announcements of meetings with agendas for the next meeting and minutes from the previous month are made available via email and now on the new CoC website. We are utilizing this site to not only share meeting information but also to keep the community up to date on local progress with strategies to end homelessness.
2. Current membership brings CoC information and concerns to the collaborative network for both invitation to meetings and feedback. By taking this approach, the CoC is able to strengthen efforts to prevent and end homelessness within our community while reaching out to many subpopulations within our area (Financial Stability Coalition, Youth Advisory Council, Jackson Community Advisory Council, etc...). We have seen success in our approach by increased participation and interest in the work we are doing in ending homelessness locally. The Corporation for Supportive Housing has worked with the CoC to create a homeless response system map to better understand the strengths and gaps in our system. Strategies were developed to be responsive to the needs of those experiencing homelessness. CoC meetings are held monthly, at the same time and location (currently virtual). CoC meetings were held at the local disability service office to remove barriers that some may have with participating, and they are now currently virtual due to the Corona Virus. Announcements of meetings with agendas for the next meeting and minutes from the previous month are made available via email and now on the COC website. We are utilizing this site to not only share meeting information but also to keep the community up to date on local progress with strategies to end homelessness.
3. The CoC accepts feedback from any agency or person wanting to communicate ideas or solutions to ending homelessness in our community through several avenues including email, in person, or by phone and text.
4. Meetings are welcoming and open to anyone in the community that would like to attend. Anyone that would like time to speak or share information has the availability to do so monthly. Agendas are created through our Steering Committee meetings, which are also open to anyone that would like to be a part of that planning process.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1.Our CoC did a public posting on the CoC's website explaining the process for applying. We also shared this with the CoC through email and live at the CoC meeting. This communication explained how any agency could apply for available funds as well as the timeline of steps for application. This posting explained that new applicants could apply for funding through bonus funds or possible reallocation of current funding.

2.This posting requested that applicants submit applications through the eSnaps system so that the CoC could review applications as required and approve, deny and rank through the system. It was explained that the CoC would review all applications and choose applicants to fund based on the CoC priorities and performance of applicants.

3.The notice explained that the CoC would consider all applications received and that they would be reviewed and ranked by the Executive Committee. The ranking form was shared as well as the priorities of the CoC that are considered in deciding which applicants to fund.

All information was shared and accessible electronically. Community Action Agency as the lead agency was available to assist any applicants with the process as needed.

1C. Coordination and Engagement

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Nonexistent
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Nonexistent
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1.The Michigan State Housing Development Authority (MSHDA) offers ESG funding to our community. They allow our local CoC to apply for funding through them based on what our community evaluates and determines as the needs to be addressed through these funds. Community Action Agency is the CoC's lead agency applying for these funds and managing sub-grantees that apply.

2.The local CoC evaluates performance of the ESG Program recipients and subrecipients through our Quality Committee. This group utilizes data reports that take into consideration other housing funding including CoC, SSVF, PATH, ESP shelter and youth funding, as well as coordinated entry data, annual homeless count data, PIT/HIC data, System Performance Measures in addition to the previous year's ESG county data to determine the best use of ESG funding for our CoC. MSHDA representatives for our area attend our CoC meetings periodically and receive minutes each month so that they are aware of changes happening at a local level. The local grantees report to the CoC Quality Committee on data outcomes, and financials and also report to MSHDA on a quarterly and annual basis as required.

3.The local agency receiving the ESG funds enters all data into HMIS and participates in the CoC as well as the PIT count annually.

4.All data is shared with the Quality committee and the full CoC and the Consolidated Plan jurisdictions to be used in the decision-making process for local funding.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC has McKinney Vento educational representatives at CoC meetings on a regular basis. These representatives give updates on applications, reporting, change in numbers, and need of services for McKinney-Vento students. The homeless youth provider in our community has regular contact with the educational authorities and school districts and is a designated voice for our CoC with them. The CoC's coordinated entry lead agency, as well as our DV and homeless shelters, are a part of the annual training process for the school liaisons each year. These trainings provide in-depth guidance on referral , to assist with educating around referral and program eligibility. The school liaisons have direct contact with staff in our coordinated entry system and they can utilize combined resources to assist our youth in need. Youth providers and McKinney Vento liaisons participate in our PIT count annually by providing us with numbers as well as places that we can find homeless youth. Our lead agency has a close relationship with our Head Start programs in Jackson County and are able to assist with resources and referrals as they come up for this population as well.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

Our CoC has a policy that requires each agency to inform individuals and families who become homeless of their eligibility for educational services. It is the provider's responsibility to make sure they are following the CoC and individual agency policy. Local homeless providers are monitored by the CoC, to ensure that they have a written policy and that they are following their policy on informing individuals and families who become homeless of their eligibility for educational services. As a way to support these policies the CoC providers coordinate with the local McKinney-Vento homeless liaisons in the schools to discuss issues with households that are in housing crisis. CoC membership is updated annually of McKinney Vento Homeless Liaisons for the schools in our county. Annual training for homeless providers on educational rights for children and youth experiencing homelessness is also provided through our CoC.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

Organizations		
1.	state domestic violence coalitions	No
2.	state sexual assault coalitions	No
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

Our local DV provider participates in all areas of our CoC and assists in making policy and procedures and reviewing and updating these annually. They also provide a required training to our CoC to help educate participants/housing providers on the best ways to offer housing services to survivors in a trauma-informed way.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,500 characters)

1. Our local domestic violence provider offers a required annual training to CoC membership at a scheduled CoC meeting to address areas around best practices in serving survivors of domestic violence. These trainings are to give all membership, including frontline staff and coordinated entry staff, information on how to work with DV survivors, ensure that providers understand confidentiality and the importance of this and what the best practices are that are being used for serving survivors most effectively. In addition to this our CoC participates in a local collaborative effort to ensure all human service provider front line staff are trained in ACE's (Adverse Childhood Experience) and that agencies adopt and practice trauma informed procedures.

2. Our coordinated entry policy and procedures are reviewed annually for any areas that could or should be updated. This includes looking at the safety and confidentiality of those entering our system due to violence. Coordinated Entry staff are provided annual training that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
NOFO Section V.B.1.e.		
Describe in the field below how your CoC's coordinated entry includes:		
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

Our CoC has policy and procedures in place to ensure that all involved in the coordinated entry process understand confidentiality with data, at meetings, and within the community. Our local DV providers participate in our Coordinated Entry process and at our meetings where client level data may be discussed. They assist us in safety planning around what may be needed for those fleeing a situation when looking at how to contact them, how to work with them safely and how to create a safety plan with households that may be at risk. HMIS data entry staff are trained to conduct a focused interview with Domestic Violence survivors to ensure there are no risks for them being on the system in a confidential way. Survivor visibility can be modified to strengthen protections or unnamed records may be used to de-identify clients with strong safety concerns.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
NOFO Section V.B.1.e.		
Describe in the field below:		
1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

(limit 2,500 characters)

1. Our local DV provider participates in CoC meetings, quality committee and coordinated entry to provide us with data to evaluate how best to meet the specialized needs related to domestic violence and homelessness. Items that may be reported monthly are nights of shelter bed utilization, unduplicated residential client counts, number of shelter denials due to capacity, number of adults without children, and number of adults with children. Our local DV provider utilizes a comparable database to HMIS for data entry and reporting. The CoC can also look at annual HMIS data for those that reported being DV survivors and signed a release of information to enter data into HMIS (data not entered by the DV provider themselves).
2. From this de-identified aggregate data we can see additional demographic information as need. Our CoC also periodically surveys, through our local DV provider, to gather needs and housing barriers.

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. whether your CoC has policies and procedures that include an emergency transfer plan;	
	2. the process for individuals and families to request an emergency transfer; and	
	3. the process your CoC uses to respond to individuals' and families' emergency transfer requests.	

(limit 2,500 characters)

We share VAWA regulation information with all landlords and tenants when they come into the program, this information helps them to understand the policy and procedures for emergency transfers should they ever be needed. By generally sharing this with all landlords and tenants it is not singling out anyone that may be currently in need of VAWA assistance or breaking their confidentiality, just sharing that we follow VAWA requirements. Should the time come that someone in our program does experience domestic violence and need to do an emergency transfer they can discuss this with their housing case manager. If the transfer is the most appropriate option the first step would be to bifurcate the lease with the landlord. The victim will be given the option to relocate from the unit right away for safety reasons. The programs will continue to keep both parties in the funded program (all are scattered site) if they are both eligible. If this is not an option, they will be prioritized for another program operated by the same provider. If another program is not an option, then the provider will look for the next most applicable program with another provider. Rehousing the family safely and confidentially is the end goal.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
	1. ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and	

2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.
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(limit 2,500 characters)

1. Our CoC has established policy and procedures for all housing providers that protect the safety needs of domestic violence, dating violence, sexual assault, & stalking survivors. Housing staff are trained in trauma informed care and work to assist the survivors without retraumatizing in the process. Survivors are able to be prioritized for Housing Choice Vouchers and for Public Housing under the homeless preference in our community. Housing Choice Voucher enrollment staff meet face-to-face with survivors at a location of a survivor's choice. Once a survivor enters a housing program, no matter what the funding stream is, they have the option to choose housing in any location that they would like, taking into consideration safety needs for the survivor and their family. The CoC has a detailed emergency transfer plan that each housing provider must follow. This ensures that a participant receiving rental assistance through or residing in a unit subsidized under a housing program who is a victim of domestic violence, dating violence, sexual assault, or stalking qualifies for an emergency transfer within the criteria stated in federal regulation.

2. Our CoC recognizes that there are systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking. Our current prioritization process can make it difficult for us to prioritize and house those fleeing domestic violence that may be experiencing a first and short instance of homelessness. We are looking at ways to prioritize funds to survivors and to adjust our screening tool to take this into consideration.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:

1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and
2.	accounted for the unique and complex needs of survivors.

(limit 2,500 characters)

1. Our CoC attempts to include survivors with a range of lived expertise are involved in the development of CoC-wide policy and programs to ensure the CoC accounts for the unique and complex needs of survivors. We solicit feedback from survivors through surveys, and by encouraging them to be a part of our CoC membership and/or workgroups to help us make decisions on how to best facilitate programs.

2. By having CoC participants with lived experience as a part of our decision making body they are able to assist with reviewing the CoC's systems to proactively identify barriers specific to survivors to ensure there is safe access to all CoC Programs/services and allow us to see where we may not be considering all of the populations needs.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC’s process for evaluating compliance with your CoC’s anti-discrimination policies; and
4.	your CoC’s process for addressing noncompliance with your CoC’s anti-discrimination policies.

(limit 2,500 characters)

1. The Jackson CoC has representatives from the Pride Center that attend the CoC meetings and working groups to help with advocacy and equity within our CoC programs. The CoC annually conduct training to providers about how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity Rule, and the Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs Rule.
2. The CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy. This was done through a working group where discussions were had on best practices and feedback was received from groups that often experience discrimination in housing.
3. CoC policies are reviewed by CoC membership annually or more often as needed to seek feedback on what is in place and if updates are needed. The anti-discrimination policy also is reviewed and updated with CoC wide feedback. Anti-discrimination policy reviews take into consideration views from underserved populations such as LGBTQ+, youth, survivors of domestic violence, and people of color. CoC's Steering Committee will be tasked with reviewing compliance with antidiscrimination policies for local providers and offer recommendations if changes are needed or there are issues with not following the policies in place.
4. Our CoC has not come across an instance where corrective action was needed with discrimination. However, if this were the case the Committee would create a corrective action plan for the provider to follow to try and resolve the issue. Training on what went wrong would also be offered to the provider and possibly to the entire CoC so all providers understand the expectations of them.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Michigan State Housing Development Authority	100%	Yes-HCV	Yes
Jackson Housing Commission	60%	Yes-Both	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

Both PHA's listed above in our jurisdiction have homeless preference policies in place for admission. Both PHA's are active members of the CoC.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
--	--	-----

1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored–For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
--	--	-----

If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

PHA
Michigan State Ho...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Michigan State Housing Development Authority

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	No
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	No

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	6
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	6
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. All providers receiving housing funds are required to commit to a Housing First approach including following housing first and being low barrier. During regular reviews of funded programs, and at annual application, the applicants are asked about their commitment to Housing First and how their program ensures this is followed.
2. Projects allow entry to program participants regardless of their income, current or past substance use, history of victimization (e.g., domestic violence, sexual assault, childhood abuse), and criminal record—except restrictions imposed by federal, state, or local law or ordinance.
3. During Quality reviews, providers are questioned on utilization, length of time from project entry to lease up and exits to positive destinations. This data is pulled from HMIS and is regularly reviewed by the CoC membership. Items reviewed are areas such as income, disabilities, and homeless history. The coordinated entry process also looks at VI-SPDAT information for referrals to homeless programs by evaluating acuity levels, age, DV status, places experiencing homelessness. Annually the CoC requires training on Housing First to CoC membership. As new staff join, providers are trained through service providers on Housing First and the importance of it.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

1. Street outreach is done through the local PATH/Street Outreach provider, local SSVF providers, as well as through our lead agency for coordinated entry.
2. All programs cover the entire county of Jackson. To ensure that all areas are covered we rely on community partners to help with feedback on homelessness in outlying rural areas of the county. We reach out to the area party stores, gas station, or service organizations letting them know that if they are contacted by anyone experiencing homelessness or housing crisis they can refer them back to the lead agency for assistance.
3. Outreach is done on a weekly basis and more often as needed.
4. Outreach covers areas where there are known homeless people living or signs of street homelessness as well as reaching out to places where potentially those that are street homeless may go to (churches, libraries, park and rides, rest areas, parks, campgrounds). All staff conducting outreach are equipped with the technology that may be needed to screen someone on the spot should they be found so that nothing is left undone should the person be difficult to find again for contact information, signing of releases, and engaging with how they can contact the agency staff person in the future. All programs also coordinate with the City, local school systems, and youth providers to coordinate outreach to anyone they may be in contact with that is homeless.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	Yes	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

	HIC Longitudinal HMIS Data	2022	2023
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	23	30

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. Annually the CoC provides training to program staff regarding the following mainstream resources available for program participants within the geographic area: Food Stamps, SSI, SSDI, TANF, Substance Use Disorder Programs and Employment Assistance Programs. Agencies can provide updated information on mainstream benefit changes during CoC meetings. In addition, annually our local DHHS office hosts a provider resource fair where providers have access to other providers, including those providing mainstream benefits, and can ask questions and gather information on how services work and referrals are made.

2. The CoC works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid. Michigan Department of Health and Human Services staff participate in CoC meetings and offer regular trainings/updates or sharing of changes with our group as applicable in regards to Medicaid, food assistance, state emergency relief applications and other programs that may assist our population. They also regularly participate in policy making and workgroups for the CoC. The CoC providers are part of a local referral system where healthcare providers and human service agencies can refer to each other based on social determinants of health needs. This helps to streamline referrals and includes a closed loop process so that the referrer can see the status of the referrals and what additional assistance may be needed. This system also gives us the opportunity to coordinate with case management providers that may be working with the client.

3. The CoC works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff. We have a SOAR workgroup to help staff work on their SOAR certifications together as a group through the online process. Staff that are SOAR certified give updates on numbers being served and success or barriers being seen during our CoC meetings to help get support.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

Our CoC has been working with local city government on increasing options for non-congregate sheltering. The city has purchased space and pallet shelters for an additional option for sheltering with support of the CoC.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:

- | | |
|----|--|
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness. |

(limit 2,500 characters)

1.The CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures to respond to and prevent infectious disease outbreaks among people experiencing homelessness. During the last public health crisis the CoC was a part of a committee to help make decisions on how to fill gaps, deal with education and safety to those in need in the community. This group also looked at how to disseminate information to human service agencies and how to keep these staff safe in the community as well. This work helped us to establish policies and procedures that were necessary and still in place.

2.The CoC works with our local health department on best practices with infectious disease outbreaks and how to best handle these among our homeless population. We are working with the Michigan Department of Health and Human Services office to make sure that our homeless population and homeless providers have appropriate PPE and also access to vaccines to help prevent the spread of disease.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

The CoC effectively shares information related to public health measures and homelessness and facilitates communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants. By having CoC members placed on the task force that worked directly with the state and our local health department it allowed the CoC to share information immediately with the CoC and have a direct line to having questions and concerns answered for our clients and service providers. Providers are encouraged to follow guidance put out by public health agencies to continue to implement preventative measures and control outbreaks.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC’s coordinated entry system:	
1.	covers 100 percent of your CoC’s geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

Our CoC covers the county of Jackson Michigan, and our Coordinated Entry system covers that entire area. Our HARA (Housing Assessment and Resource Agency) is our central point of intake for the county, but we work closely as a community so that there is no wrong door to service. CAA is centrally located, has posted business hours and an afterhours plan for those that may present in need. This agency employs a dedicated Housing Specialist to the coordinated entry system. Our CoC has prioritized that we will serve those experiencing chronic homelessness first and then those with the greatest acuity of need as determined through our coordinated entry system. By utilizing the assessment tool with all providers and having all participate fully in coordinated entry we can ensure that those most in need are being served not only first but in the most appropriate program. Our CoC has put a marketing policy in place for coordinated entry in an effort to educate the public on how to connect to homeless providers easily but also to attempt to reach all that may need housing assistance. As part of the State Innovation Model initiative we have implemented a “no wrong door” process for screening for social determinants of health. This screening occurs in primary care practices, through hospital-based case management services, in the health department, aging service providers, community mental health, housing providers (including the HARA) and others. Housing needs are assessed during the screening and closed loop referrals are made directly to coordinated entry providers. This clinical community linkage system change increases the likelihood that housing needs will be identified and services provided to those less likely to seek homelessness assistance. The CoC currently uses the VISPDAT as mandated by state funders. However, our state is attempting to identify a replacement tool in light of the identified limitations and biases in the VI-SPDAT. Providers have received training on implementing the Coordinated Entry data standards for HMIS.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. Our CoC covers the county of Jackson Michigan, and our Coordinated Entry (CE) system covers that entire area. Community Action Agency (CAA) is our central point of intake for the county. CAA is centrally located, has posted business hours and an afterhours plan for those that may present in need. This agency employs a dedicated Housing Specialist to the coordinated entry system.

2. Our CoC has prioritized that we will serve those experiencing chronic homelessness first and then those with the greatest acuity of need as determined through our coordinated entry system. By utilizing the VI-SPDAT as the chosen assessment tool and having all providers participate fully in CE we can ensure that those most in need are being served not only first but in the most appropriate program. Our CoC has put a marketing policy in place for CE to educate the public on how to connect to homeless providers and to reach all that may need housing assistance. We have implemented a “no wrong door” process for screening for social determinants of health. This screening occurs in primary care practices, through hospital-based case management services, in the health department, aging service providers, community mental health, housing providers and others. Housing needs are assessed during the screening and closed loop referrals are made directly to coordinated entry providers. This clinical community linkage system change increases the likelihood that housing needs will be identified, and services provided to those less likely to seek homelessness assistance.

3. Coordinated Entry providers make the assessment process barrier free. Staff meet clients where they are at, in a private location so that they can answer questions that may be private or seem invasive. Staff are trained to not ask for additional details during the assessment process, only gathering relevant information for assessment, and share how the process works. Providers have received training on implementing the Coordinated Entry data standards for HMIS. Providers inform program participants of their rights and remedies available under federal, State and local fair housing and civil rights laws. They report any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction that provided the Certification of Consistency with the Consolidated Plan.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

- 1.The CoC has been attempting to market the homeless response system and services across the community, to local Human Services Coalitions, businesses, and individuals, among others. The CoC has tasked this work to our Coordinated Entry team and they assess which groups they are not consistently reaching and create solutions to adjust marketing. Marketing materials are marketed affirmatively and include information for undocumented persons and non-English speakers.
- 2.During the intake process, all participants are explained their rights according to the Non-Discrimination Policy that covers all local, state, and federal protections, including Fair Housing and VAWA.
- 3.The CoC’s policy on non-discrimination and family separation includes the process and links for reporting any instances of perceived discrimination by providers or participants. Reporting starts with reaching out to the providers hierarchy and then to the CoC board if additional action is needed.

1D-10.	Advancing Racial Equity in Homelessness–Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	06/16/2022

1D-10a.	Process for Analyzing Racial Disparities–Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:	
1.	your CoC’s process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

- 1.Our CoC does a quarterly review of STELLA data from HMIS, sorting by race and ethnicity to look at existing racial inequities or trends forming inequity within programs.
- 2.The CoC spent time this past year working with students at the University of Michigan to look at the impact of racial inequities in eviction trends happening across our county. We have seen that there are disparities in race of those entering homelessness and with those entering program and leasing up with units. We are working to establish an Equity Committee, that will include BIPOC, LGBTQ+, and persons with lived experience, to really focus on racial disparities found in data analysis and set goals for the CoC and open up discussion around disparities in homeless assistance. We hope that this will allow us to continue moving forward with deep dives into quantitative data from HMIS and qualitative data from interviews with persons with lived experiences.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The CoC is continuing to look at different ways we could improve in this area. We are looking at the makeup of our CoC and examining if that is reflective of the populations we serve in our community. By doing this, we can work to outreach to populations that may be being left out of services and leadership opportunities. Educating CoC membership on racial disparities and how we can work to make change is also something we want to continue to make a priority.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	
	Describe in the field below:	
	1. the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and	
	2. the tools your CoC uses.	

(limit 2,500 characters)

At a state level, a data warehouse was created where we can run HMIS data in real time to assess racial disparities within our community homeless numbers as well as looking and comparing other subpopulation data (race, ethnicity, gender, age, etc...). This data, along with our STELLA data, is reviewed quarterly by our CoC to look at changes or to see where work still needs to be done. In addition to this, our State is working with C4 Innovations to look at racial disparities across the state. Each community has their own workgroup to look at local data and complete and analysis of where they are at with racial disparities within the homeless population.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	
	Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.	

(limit 2,500 characters)

Our primary means for reaching out to those with lived experience of homelessness is through our local service providers. We ask that they reach out to those currently in program or previously in program and consider participating in CoC activities. We have offered to pay for time that persons with lived experience participate in CoC work and being a part of our CoC decision making process and/or offering equipment and help with connectivity if needed to be a part of virtual work. We will continue to outreach and try to bring experience to our CoC to help us continue to engage those with lived experience.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	
	You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.	
	Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:	

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	1	0
2.	Participate on CoC committees, subcommittees, or workgroups.	1	0
3.	Included in the development or revision of your CoC's local competition rating factors.	0	0
4.	Included in the development or revision of your CoC's coordinated entry process.	1	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

Our CoC is dedicated to helping build membership at the CoC for those with lived experience but also helping them to grow in this work and expand on their first hand knowledge they have. In addition to paying for their time to work with our CoC we also are willing to help pay for professional development. The National Coalition for the Homeless has a "Lived Experience Training Academy" (LETA) that is a good resource we have found for those in our CoC with lived experience of homelessness. By connecting potential leaders with lived experience to this training it gives them additional resources and makes them more employable and offers networks to help with employment options.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:

1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

The local CoC has a committee of people with lived experience to help guide decisions and gather feedback and input. The CoC also gathers feedback with those currently in or previously in program through surveys. We use this data to help educate us on what the gaps are in service, what we are doing well and where we can improve our systems. Feedback that we have received has helped us make decisions in the past about how to reallocate funds to meet needs and where our unmet needs are so that we can apply for funding to meet those needs. Our CoC has been able to listen to concerns of our homeless population that are living outside about what they need help with to secure housing, what temporary shelter looks like to them, and why they are apprehensive engaging with providers for help. CoC members were able to take concerns to local government and help implement changes in options for those living outside until housing can be secured for them.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

(limit 2,500 characters)

We have worked with local government and local housing agencies and developers to bring additional development opportunities to our community. Some of this work has been done through education around what is needed and what is lacking within the community. The CoC has supported changes in policy at a local level to make development more appealing to potential developers and supported change with housing regulations within the community. Our city has new development projects starting in the next year that will impact our affordable housing supply.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice. NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/18/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	08/18/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	35
2.	How many renewal projects did your CoC submit?	5
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. The CoC collects and analyzes data on program participants in permanent housing and uses data gathered on the severity of barriers experienced by a project's program participants. When ranking project performance the CoC looks at data from the previous program year related to obtaining and maintaining permanent housing and analyzes data for which permanent housing programs had the greatest success with obtaining and maintaining housing. The CoC reviewed and considered four key factors in making ranking recommendation decisions: 1) HUD Priorities for funding and the County's funding level for Tier I, 2) local priorities for funding, including any identified changes in local priorities based on emerging issues anticipated for the next funding cycle, 3) program performance results for all renewal grants, and 4) scoring tool analysis based on HUD priorities, local priorities and program performance.
2. We were able to look at data elements from System Performance Measures and Annual Performance Report's to evaluate program participants data.
3. We looked at items such as length of time homeless from program entry to housing, increases in income once in program, barriers clients may have had when entering into program, participants that had permanent exits or were able to maintain housing with support services.
4. The CoC took into consideration projects that could result in lower performance levels but are projects the CoC needs to meet our specific local needs and these can be ranked based on local priorities.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

The CoC utilized feedback from committee members that include those of different races, ethnicities that are over-represented in our homeless population when considering rating and review of project applications. The CoC did look at demographic information on who was served within programs and agencies plans for DEI and creating equity in program participation.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
	1. your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	

2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

The Continuum of Care body has a policy for reallocation of HUD funds, for which it has monitoring oversight responsibility, under any of the following conditions: A change in local or funding priorities, A reduction in funding, A recipient agency chooses to no longer continue administering the CoC program grant, or a recipient agency is no longer able to administer the CoC program grant, The CoC decides that a recipient agency should no longer be allowed to administer the CoC program grant. (The CoC decision would be based on nonperformance or poor performance by a funded agency that puts the funding at risk.) Reallocation will generally occur at the renewal/ranking stage of the funding cycle. However, if documented unsatisfactory performance issues put continued funding at risk, the reallocation procedures can be activated at any stage in the funding cycle. Consideration of program participants and developing or approving a transition plan for program participants is a key responsibility of the CoC in the reallocation process and decision making. The CoC will also be responsible for notifying funders, CoC membership and other community stakeholders who need to be included in planning this transition. There were no projects that were scored as low performing or less needed within our CoC and therefore no projects were chosen for reallocation in this application. Our CoC currently only has highly needed programs and none of these scored poorly enough to show reallocation was a necessity in this competition.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/08/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank—if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/26/2023
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	09/26/2023
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	01/23/2023
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2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

We work closely with our DV service provider to make sure that they are collecting needed data in a comparable database and have been willing to help support this process if necessary. We are compliant with 2022 data standards.

2A-5. Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.
 NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	100	25	61	81.33%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	0	0	0	
4. Rapid Re-Housing (RRH) beds	54	0	54	100.00%
5. Permanent Supportive Housing (PSH) beds	117	0	117	100.00%
6. Other Permanent Housing (OPH) beds	0	0	0	

2A-5a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.
 NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
- how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

The percentage of beds not in HMIS and not utilized by a DV provider were motel beds that were utilized in the community by a short-term provider. This is not an ongoing service that will be in place in the next program year. We do have a plan in place to engage new providers coming into the community and offering motel services though if this should happen again.

2A-6. Longitudinal System Analysis (LSA) Submission in HDX 2.0.
 NOFO Section V.B.3.d.
 You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	03/23/2023
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
	1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
	2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
	3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

The CoC's local youth provider and McKinney Vento Scholl Liaison were both included in planning and implementation of the count. Prior to the count day we talked with our youth provider on places we may be able to locate homeless youth. The day before and throughout the day of the count we checked in with the youth provider and the McKinney Vento homeless liaisons on if there were youth we should contact or if they had anyone to report to the count. Youth and all volunteers was limited, but we do reach out to youth to help with participating in the PIT count and finding unsheltered youth.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
3.	describe how the changes affected your CoC's PIT count results; or	
4.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

(limit 2,500 characters)

Not Applicable-no changes made in implementation.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

Our CoC has structured the coordinated entry system to assist us in identifying those that are most and least at risk of housing instability. First time homeless households are often those least at risk and referred to diversion services. CoC has placed emphasis on diversion and prevention by implementing programs that can address light touch case management needs for low acuity households and offer supportive services to those already living in affordable housing units or with vouchers to assist residents with maintaining these units. Focus is on building self-sufficiency and utilizing resources in place. The CoC is part of an eviction diversion program through 12th District Court, DHHS, South Central Michigan Legal Services, and Southeastern Michigan Dispute Resolution that assists landlords and tenants with mediation to keep people housed and resolve landlord tenant issues without an eviction. The CoC has prioritized ESG and other prevention dollars to work with this program. Community Action Agency is the agency responsible for working with diversion and prevention funding in our community. The CoC quality committee is responsible for monitoring that this work is effectively being done.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	
	Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:	

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	

	In the field below:
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

By evaluating the progress in this measure, we are also able to see gaps in our coordinated entry system that could be improved upon. The CoC relies on the coordinated entry system to ensure that households are being quickly evaluated for service, referred and entered into services and then assisted with housing search. If the system is working effectively households should have decreased times between homeless and housing stability. Through the coordinated entry system, we can identify those with the highest acuity level, and those with chronic homelessness. The CoC has prioritized that we serve those with chronicity first before moving on to others with less time homeless, these households have priority to housing programs and services first. All funded providers are evaluated on improvements in reducing the lengths of time clients are homeless. This is tracked through HMIS and the regular coordinated entry meetings. The CoC has charged the Quality Committee members with the responsibility to monitor, evaluate and report to the CoC on the on-going results.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	

	In the field below:
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

Having a universal screening tool for all providers and utilizing the coordinated entry system has assisted in eliminating over or under housing households but also ensuring households are given the adequate amount of supportive services needed. Having an effective case management team in place across the community that is inclusive of all housing providers allows households to receive the housing skills they need to be self-sufficient in permanent housing even after assistance ends. Allowing participants to receive the level of service needed builds both the relationship with the landlords and the participants. As mentioned before there is a strong emphasis on diversion in the community and utilizing services at the level needed. We are in the process of evaluating our discharge planning across the community to make it a usable and reliable part of the coordinated entry process. Through our previous work with the State Innovation Model funding in our community it has helped us set up a structure for working gaps in our system. Having Coordinated Discharge planning in place will result in appropriate referrals and placements which in turn increases rates of permanent placements. It is important to the coordinated entry process that we are utilizing HCV, PBV and PHA resources in conjunction with CoC and ESG services. The CoC quality committee reviews and evaluates the performance and reports to the CoC. The CoC uses this analysis to direct needed changes by vote of the full board.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

- 1) Through local planning, we were able to survey homeless participants and better understand why there may be returns to homelessness. From these responses the following initiatives were coordinated by the CoC: 1) increase SOAR trained staff to increase stable income for participants-lead by CoC members, 2) reduce ER utilization-led by hospital staff and CoC members, 3) reduce evictions-led by dispute resolution office, legal services, and CoC members, 4) increase landlord participation in the HCV program-led by CoC membership, 5) address equity issues of discrimination in housing-led by CoC membership and financial stability collaborative group.
- 2) Long-term rental stability is negatively affected by a lack knowledge of how to be a responsible tenant. Providers will ensure that participants are receiving life skills and soft skills needed to be good tenants, including financial counseling, understanding tenant rights, understanding lease agreements, and how to effectively have dialogue with a landlord.
- 3) The CoC's quality committee is responsible for monitoring this across the CoC and working with providers to improve on gaps in services.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

The CoC has organized our monthly CoC meetings to set aside time to have community service providers train membership on programming changes or updates, application processes, eligibility determination and answer questions. A new initiative from our Jackson Collaborative Network is a series of criminal record expungement fairs to improve employment and housing opportunities. CoC members participate in the fair outreach by identifying and referring housing clients who could benefit. Our CoC is also given updates by the local Work Force Development agency monthly on open jobs and this is disseminated to all membership to share with their participants. Through our county wide referral system, a person can present at either a clinical or community provider where employment training and services are assessed through a SDOH screening. CoC member organizations can connect clients to employment resources through the closed loop referral process which insures a warm handoff. The Work Force Development agency reaches out directly to the client, improving the likelihood that the client will be successfully engaged. The CoC co-chairs take the lead on making sure that there is a strategy in place to educate providers , that training occurs and that providers are utilizing information shared. The CoC quality committee monitors how grantees are implementing these resources within their programs. They also monitor how often income increases for program participants is occurring and assist the grantees with identifying barriers to continuing to increase income among program participants.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access non-employment cash income; and	
2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

The CoC has created a workgroup to focus on building the SOAR program in our community. We would like to have more trained SOAR providers as well as a process to assist those trained SOAR providers with burdensome pieces of the process so that there are less stumbling blocks and more time to assist additional eligible participants with this need. We recognized this in a gap in our system analysis and this is an initiative that we are actively working on with a focus of gaining capacity with SOAR in our community. SOAR training in Michigan is coordinated and conducted by MDHHS, which is only starting to schedule trainings again after a COVID hiatus. The CoC's workgroup members are responsible for monitoring increased number of trained SOAR providers and how to insure there are enough supports in place for trained providers.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
--	--	----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
--	--	----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

N/A

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.I.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.I.(1)(c)	

1.	Enter the number of survivors that need housing or services:	85
2.	Enter the number of survivors your CoC is currently serving:	13
3.	Unmet Need:	72

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(c)	

Describe in the field below:	
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

(limit 2,500 characters)

We took the data collected through Coordinated Entry screenings that asked if homeless household were survivors of DV in this current fiscal year and then we looked at program level data that showed which of these households screened were enrolled into a permanent housing program during this same current time frame. We know that we are not able to meet the needs of survivors without preferencing this population specifically into a permanent program. Currently we see that DV survivors often aren't eligible for PSH programs and with limited RRH funding they often don't have a high enough acuity level to be prioritized into these programs first.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
Community Action ...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

1.	Applicant Name	Community Action Agency
2.	Project Name	CAA DV RRH Project
3.	Project Rank on the Priority Listing	7
4.	Unique Entity Identifier (UEI)	QTM1YDLC8D88
5.	Amount Requested	\$79,225
6.	Rate of Housing Placement of DV Survivors–Percentage	15%
7.	Rate of Housing Retention of DV Survivors–Percentage	85%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

We took the data collected through Coordinated Entry screenings that asked if homeless household were survivors of DV in this current fiscal year and then we looked at program level data that showed which of these households screened were enrolled into a permanent housing program during this same current time frame. We know that we are not able to meet the needs of survivors without preferencing this population specifically into a permanent program. Currently we see that DV survivors often aren't eligible for PSH programs and with limited RRH funding they often don't have a high enough acuity level to be prioritized into these programs first.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

	Describe in the field below how the project applicant:
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC’s emergency transfer plan, etc.;
3.	determined which supportive services survivors needed;
4.	connected survivors to supportive services; and
5.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

DV survivors are assisted through our local Coordinated Entry process and screened for appropriate housing referrals. This ensures that they are receiving all housing options available to them to move them to the best possible assistance quickly. Households that are screened while homeless during coordinated entry are placed on the HCV waiting list as well as the coordinated entry housing list to be placed in the appropriate housing program for their acuity level. With these DV Bonus funds, households fleeing DV will receive preference into this housing program at time of referral for appropriate programs. DV survivors are connected to the local DV provider who is truly the expert on dealing with their trauma and needs that they have. They can assist with needed supports to keep them safe and continue working towards self-sufficiency.

Referrals are also made to other local providers to assist with other areas of need that there may be (benefits, transportation, education, etc...). While clients are in subsidized housing programs, they are receiving regular home visits focused on their housing stability. Each household has a housing stability plan that they have created with their case manager and coordinated with other providers as needed to ensure there is no duplication of service. This plan allows each participant to have achievable goals they are working towards with the end result being that they will be able to sustain housing on their own when our assistance ends. Once assistance ends, the participant still has an open connection to our staff and services should they need them, to offer support with housing crises that may come up. The housing provider will often suggest to landlords as well that if they have issues that can't be resolved with the tenant to reach out to us, and we would be happy to step back in as a mediating agent to help support continued housing stability.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

Housing provider staff start safety planning with DV survivors from the onset of interactions with them, including during intake and the interview process. Staff are cognizant of where we meet with survivors at either in the office or in the community, and how we collect and store data on the household. We look at where they are staying at, who they have as emergency contacts on releases, and what the steps are that need to be taken to keep them safe. CAA staff are trained to take a trauma informed approach to our work. All client-facing staff are trained on safety and confidentiality policies and practices. We attempt to assist them with finding safe affordable housing that will meet their needs and address their housing instabilities with services while not causing additional trauma to the household. With DV survivors there are often many factors that we take into consideration when setting up safety plans and housing stability plans with them. We look at where are safe areas for them to live at, who they should and should not allow in their homes, what actions can be taken if they find themselves in an unsafe situation while at their home. Clients coming into program choose housing in the community where they want to live and feel safe at. Staff assist with a safety review of what their needs are, including transportation, neighbors, access to supports, and technology. A move in safety plan is done to address what happens in emergency situations so the client has a plan of who to call, when to call for help, who they may not want to allow in their unit.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

While we try to make sure staff are fully equipped to deal with survivor safety, we do realize that staff could use more training to deal with these situations and more resources to assist both the staff and the survivor as they work through trauma involved with their situation. New staff coming into the agency aren't always able to receive immediate training as we may need to wait a few months for a course to be offered so this is an area we are looking to improve in. Overall we are doing well with safety planning with survivors, connecting them to our local DV provider for supports that we can't offer them, keeping a housing focused plan with the participant so that we can ensure the housing is safe for their household, and ensuring all parts of service are confidential.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

All participants choose where they would like to live in the community based on their own needs and preferences (transportation, school location, employment). Once it is established where appropriate areas are then that is where housing search is focused. Participants look at homes before inspections are scheduled to be sure that they are units that they feel meet their needs. Participant need for ongoing assistance is evaluated monthly with the case manager and participant so that the correct level of service is being given. Participants in program are an equal partner in determining the services and level of services that they receive. We recognize that the unit the client moves into is their home and we treat that as an important part of our services. We also recognize that not all participants will do things in their home the same way that we do things in our home and we try to take that into consideration when determining assistance we are offering to the participant. Our staff are trained to deal with trauma however, we will rely on our DV partner to be the expert in this area and assist us in dealing with DV trauma and what the participant may need. It is important that staff understand how to educate program participants on the effects of trauma. We currently utilize the SPDAT to focus on the strengths that participants have and assist us in goal setting. These assessments are done regularly so that case manager and participant can see achievements made in areas on the SPDAT and move towards new areas where they can build confidence and mastery of skills. Staff in our office have been given nondiscrimination training as well as equal access training and should have the skills to implement these in the workplace. We will connect participants to community partners who can assist with these opportunities. Our expert DV provider can assist in peer to peer groups and mentorships, but other local providers can assist us in connecting to volunteer opportunities or local spiritual opportunities that may be available to strengthen the participants natural supports. We will assist in connecting parents to the local supports that they are in need of to enhance their parenting skills or meet the needs they have as a parent. Our office is currently the WIC office in the community so we have many resources for parents of young children but recognize there are many resources in the community for parents of children of all ages.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Each participant has a separate set of needs that they have while securing housing. We assess each situation to determine what services the participant needs and then make that part of the individual plan as we search for housing. Many households are scared to go places in the community on their own so case managers will assist them to get to needed places in the community to secure items needed for permanent housing, for example the Secretary of State office for a new ID. Staff will assist households with meeting landlords at potential units so that they are comfortable to look around and ask important questions about the unit. Assisting with transportation so that the participant can take care of housing related needs, looking at housing with the participant so that they feel comfortable asking questions, helping to set up bank accounts so the participant has their own account for money they may be receiving to be deposited into, taking the family grocery shopping at the local store for the first once moved into the unit to ensure they know where the store is and feel safe being there, assisting with securing needed items to furnish their unit at move in and making sure all of those items are able to be moved into the unit.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(e)	

Describe in the field below examples of how the new project(s) will:

- | | |
|----|--|
| 1. | prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs; |
| 2. | establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; |
| 3. | provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma; |
| 4. | emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations; |
| 5. | center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed; |
| 6. | provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and |
| 7. | offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services. |

(limit 5,000 characters)

All participants entering program are choosing the housing they would like in the community. They are encouraged to view the home before completing a landlord application or paying an application fee to ensure it is a unit they can truly live in. Participants in program are an equal partner in determining the services and level of services that they receive. We recognize that the unit the client moves into is their home and we treat that as an important part of our services. We also recognize that not all participants will do things in their home the same way that we do things in our home and we try to take that into consideration when determining assistance, we are offering to the participant. Our staff are trained to deal with trauma however, we will rely on our DV partner to be the expert in this area and assist us in dealing with DV trauma and what the participant may need. We currently utilize the SPDAT to focus on the strengths that participants have and assist us in goal setting. These assessments are done regularly so that case manager and participant can see achievements made in areas on the SPDAT and move towards new areas where they can build confidence and mastery of skills. Staff in our office have been given nondiscrimination training as well as equal access training and should have the skills to implement these in the workplace. We will connect participants to community partners who can assist with these opportunities. Our expert DV provider can assist in peer-to-peer groups and mentorships, but other local providers can assist us in connecting to volunteer opportunities or local spiritual opportunities that may be available to strengthen the participants natural supports. We will assist in connecting parents to the local supports that they are in need of to enhance their parenting skills or meet the needs they have as a parent. Our office is currently the WIC office in the community so we have many resources for parents of young children but recognize there are many resources in the community for parents of children of all ages.

4A-3h.	Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(f)	
	Describe in the field below how the new project will involve survivors:	
1.	with a range of lived expertise; and	
2.	in policy and program development throughout the project's operation.	

(limit 2,500 characters)

program participants will be surveyed throughout the program as a way to solicit feedback on program operations and ways to improve programming. Participants are also asked if they would have interest in being a part of our local CoC to give feedback and help with future planning at a larger level and help with creating and updating policies and procedures that directly effect those that are survivors of domestic violence.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7. PHA Homele...	09/18/2023
1C-7. PHA Moving On Preference	No		
1D-11a. Letter Signed by Working Group	Yes		
1D-2a. Housing First Evaluation	Yes	1D-2a. Housing Fi...	09/18/2023
1E-1. Web Posting of Local Competition Deadline	Yes	1E-1. Web Posting...	09/18/2023
1E-2. Local Competition Scoring Tool	Yes	1E-2. Local Compe...	09/18/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/25/2023
1E-5. Notification of Projects Rejected-Reduced	Yes		
1E-5a. Notification of Projects Accepted	Yes	1E-5a. Notificati...	09/18/2023
1E-5b. Local Competition Selection Results	Yes	1E-5b. Local Comp...	09/18/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes		
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: 1C-7. PHA Homeless Preference

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: 1D-2a. Housing First Evaluation

Attachment Details

Document Description: 1E-1. Web Posting of Local Competition
Deadline

Attachment Details

Document Description: 1E-2. Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description:

Attachment Details

Document Description: 1E-5a. Notification of Projects Accepted

Attachment Details

Document Description: 1E-5b. Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

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Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/14/2023
1B. Inclusive Structure	09/26/2023
1C. Coordination and Engagement	09/26/2023
1D. Coordination and Engagement Cont'd	09/26/2023
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	09/26/2023
2B. Point-in-Time (PIT) Count	09/26/2023
2C. System Performance	09/26/2023
3A. Coordination with Housing and Healthcare	09/26/2023
3B. Rehabilitation/New Construction Costs	09/26/2023
3C. Serving Homeless Under Other Federal Statutes	09/26/2023

4A. DV Bonus Project Applicants	09/26/2023
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Chapter 4

qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

MSHDA Policy

MSHDA administers the following types of targeted funding:

- Veterans Assistance Supportive Housing (VASH)
- Non-Elderly Disabled (NED) (formerly Mainstream I)
- Mainstream Voucher Program (non-elderly and disabled)
- Family Unification Program (FUP)
- Emergency Housing Vouchers (EHV)

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

MSHDA must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that MSHDA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

MSHDA is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits MSHDA to establish other local preferences, at its discretion. Any local preferences established must be consistent with MSHDA plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

MSHDA Policy

MSHDA will offer a preference to any family that has been terminated from its Housing Choice Voucher (HCV) program due to insufficient program funding. These families will be drawn before all other waiting list preferences once program funding is reinstated to sufficient levels as determined by MSHDA.

A homeless preference is only assigned to the applicants on the HCV waiting list who are also a Michigan resident.

Applicants will be sorted and drawn in the following hierarchy of HCV Waiting List Preferences:

1. **Homeless County of Application Residency** (Applicant who is homeless and is living or working in the county of application)

In general, the homeless preference is valid for 120 days. In order to retain the homeless preference, the homeless service agency must recertify that the applicant meets the homeless preference every 120 days while on the HCV waiting list.

2. **Disabled County of Application Residency** (Applicant who is disabled and is living or working in the county of application)

Chapter 4

3. **County of Application Residency** (Applicant who is living or working in the county of application)
4. **Disabled Michigan Residency** (Applicant who is disabled, is not living or working in the county of application but is living or working in Michigan.)
5. **Michigan Residency** (Applicant who is not living or working in the county of application but is living or working in Michigan).
6. **Disabled Out of State Residency** (Applicant who is disabled but is not living or working in Michigan).
7. **Out of state Residency** (Applicant who is not living or working in Michigan).

Except for the homeless preference, all other local preferences must be verified at the time the applicant is selected from the waiting list. Failure to provide documentation to verify a local preference will result in denial of assistance. The applicant may reapply to the waiting list when the waiting list is open again.

Following is a list of documents that can be provided to verify a local preference:

Proof that that the head of household, spouse, or co-head currently lives in the County if County residency was claimed:

- A copy of a valid driver's license which includes a current address
- A copy of a valid state ID card which includes a current address
- A copy of a valid Medicaid card which includes a current address
- A valid Social Security printout letter which includes a current address
- A copy of a valid voter's registration card which includes a current address
- A letter from the Homeless Shelter, HARA, or Lead Agency indicating residency

Proof that the head of household, spouse, or co-head currently works in the County if County residency was claimed:

- A letter from the employer stating the applicant is employed in the County.
- A letter from the employer stating the applicant will be employed in the County.
- A copy of a valid paycheck stub with the employer's address showing the business is located in the County.

Proof that the head of household, spouse, or co-head currently lives in Michigan if Michigan residency was claimed:

- A copy of a valid driver's license which includes a current address in Michigan
- A copy of a valid state ID card which includes a current address in Michigan
- A copy of a valid Medicaid card which includes a current address in Michigan
- A valid Social Security printout letter which includes a current address in Michigan

ADMIN Change Summary 6/2017

Page #	Original Language	New Language	Reason
4-3	<p><u>PHA Policy</u> Families may obtain application forms from the PHA's office during normal business hours. Families may also request – by telephone or by mail – that an application be mailed to them via first class mail.</p> <p>Completed applications must be returned to the PHA by mail, by fax, or submitted in person during normal business hours. Applications must be complete in order to be accepted by the PHA for processing. IF an application is incomplete, the PHA will notify the family of the additional information require.</p>	<p><u>PHA Policy</u> Families can apply online through the Jackson Housing Commission website www.jacksonhousing-mi.org or at the JHC Administrative Offices located at Reed Manor by filling out an application online in the office.</p> <p>Applications must be completed during the time that the waiting list is open. Applications that are not complete will not be accepted to the waiting list.</p>	To match current practice.
4-5	<p><u>PHA Policy</u> The PHA will send written notification of the preliminary eligibility determination within 10 business days of receiving a complete application</p>	<p><u>PHA Policy</u> The PHA will send written notification of the preliminary eligibility determination within 10 30 business days of receiving a complete application</p>	To match current practice.
4-8	<p><u>PHA Policy</u> The PHA will give public notice by publishing the relevant information in suitable media outlets including, but not limited to: The Jackson Citizen Patriot, The DHS Office and The Jackson Public Housing Facilities</p>	<p><u>PHA Policy</u> The PHA will give public notice by publishing the relevant information in suitable media outlets including, but not limited to: The Jackson Citizen Patriot, Jackson M-Live, The Blazer, CAA, Jackson City Hall, Local Apartment Complexes, The DHS Office and The Jackson Public Housing Facilities</p>	To match current practice.
4-10	<p><u>PHA Policy</u> The family's response must be in writing and may be delivered in person, by mail, or by fax. Responses should be postmarked or received by the PHA not later than 15 business days from the date of the PHA letter.</p> <p>If the family fails to respond</p>	<p><u>PHA Policy</u> The family's response must be in writing and may be delivered in person, by mail, by email, or by fax. Responses should be postmarked or received by the PHA on or before the return date on the letter, which is a minimum of 15 business days.</p>	To match current practice.

	<p>within 15 business days, the family will be removed from the waiting list without further notice.</p> <p>If the notice is returned by the post office with a forwarding address, the notice will be resent to the address indicated. The family will have 15 business days to respond from the date the letter was re-sent.</p>	<p>If the family fails to respond on or before the return date on the letter, the family will be removed from the waiting list without further notice.</p> <p>If the notice is returned by the post office with a forwarding address, the notice will be resent to the address indicated and by email to the email address on file. The family will be given a new deadline to respond, which will be at least 15 business days from the date of the 2nd attempt.</p>	
4-14	<p><u>PHA Policy</u></p> <p>The PHA will offer a local preference which will require a minimum of one of the following documents: rent receipts, leases, utility bills, employer or agency records, school records, drivers licenses, voters registration records, credit reports, statement from household with whom the family is residing. Also to any family that has been terminated from its HCV program due to insufficient program funding.</p>	<p><u>PHA Policy</u></p> <p>The PHA will offer several local preferences: Jackson County Residents: Current residents of Jackson County</p> <p>Involuntarily Displaced Preference: Applies to victim of a Natural Disaster; or a victim of Domestic Violence.</p> <p>Elderly Preference: Elderly preference applies when the head of household, spouse, or co-head is aged 62 or older.</p> <p>Disabled Preference: applies when the head, spouse, or co-head is considered disabled.</p> <p>Homeless Preference: Applies to applicants who lack a fixed, regular and adequate nighttime residence.</p> <p>Reunification Preference: Applies to applicants who are actively participating in a formal family reunification program.</p> <p>Veteran Preference: Applies to an applicant that the head of household, spouse, or co-head is</p>	To match current practice

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA administers the following types of targeted funding:

None at this time

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA will offer a local preference which will require a minimum of **one** of the following documents: rent receipts, leases, utility bills, employer or agency records, school records, drivers licenses, voters registration records, credit reports, statement from household with whom the family is residing. Also to any family that has been terminated from its HCV program due to insufficient program funding.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

ACOP Change Summary 5/2017

Page #	Original Language	New Language	Reason
3-20	A <i>pattern of use</i> is defined as three misdemeanor or felony convictions in the previous three years. A conviction will be given more weight than an arrest.	A <i>pattern of use</i> is defined as three misdemeanor or felony convictions in the previous three years. A conviction will be given more weight than an arrest.	HUD PIH Notice 2015-19
3-20	Any household member is currently registered as a sex offender under a state sex offender registration program.	Any household member is subject to a lifetime registration requirement under a state sex offender registration program.	Alignment with HUD requirement
3-22	Has a pattern of unsuitable past performance in meeting financial obligations, including rent within the past five years	Has a pattern of unsuitable past performance in meeting financial obligations, including rent within the past three years	Keeping with current practice
3-30	VAWA 2013 expanded notification requirements to include the obligation for PHAs to provide applicants who are denied assistance with a notice of VAWA rights and the form HUD-50066 at the time the applicant is denied.	VAWA 2013 expanded notification requirements to include the obligation for PHAs to provide applicants who are denied assistance with a notice of VAWA rights and the form HUD-5382 at the time the applicant is denied.	Update to HUD guidance language
3-30	Therefore, if the PHA makes a determination to deny admission to an applicant family, the PHA will include in its notice of denial information about the protection against denial provided by VAWA in accordance with section 16-VII.C of this ACOP as well as including a copy of the form HUD-50066. The PHA will request that an applicant wishing to claim this protection notify the PHA within 10 business days.	Therefore, if the PHA makes a determination to deny admission to an applicant family, the PHA will include in its notice of denial information about the protection against denial provided by VAWA in accordance with section 16-VII.C of this ACOP as well as including a copy of the form HUD-5382. The PHA will request that an applicant wishing to claim this protection notify the PHA within 14 business days.	Update to HUD guidance language
4-14	The PHA will use the following local preference: Applicants over the age of 62 and disabled applicants will be given preference for housing.	One point will be granted by the PHA for each of the following local preferences: Involuntarily Displaced Preference: Applies to victim of a Natural Disaster; or a victim of Domestic Violence...	Alignment with local and HUD priorities

		<p>Elderly Preference: Elderly preference applies when the head of household, spouse, or co-head is aged 62 or older.</p> <p>Disabled Preference: applies when the head, spouse, or co-head is considered disabled.</p> <p>Homeless Preference: Applies to applicants who lack a fixed, regular and adequate nighttime residence...</p> <p>Reunification Preference: Applies to applicants who are actively participating in a formal family reunification program.</p> <p>Veteran Preference: Applies to an applicant that the head of household, spouse, or co-head is a current member of the military, a veteran, or the surviving spouse of a veteran.</p>	
4-24	No existing language.	<p>Upon making an eligibility determination, the PHA must provide the family a notice of VAWA rights as well as the HUD VAWA self-certification form (form HUD-5382) in accordance with the Violence against Women Act of 2013, and as outlined in 16-VII.C. The notice and self-certification form must accompany the written notification of eligibility determination. This notice must be provided in both of the following instances: (1) when a family is notified of its eligibility; or (2) when a family is notified of its ineligibility.</p>	Alignment with HUD requirement
8-3	Information about the protections afforded by the Violence against Women Act of 2005 (VAWA) to victims of domestic violence,	A copy of the VAWA notice of occupancy rights (see section 16-VII.C)	Alignment with HUD guidance

PART III: TENANT SELECTION

4-III.A. OVERVIEW

The PHA must establish tenant selection policies for families being admitted to public housing [24 CFR 960.201(a)]. The PHA must not require any specific income or racial quotas for any developments [24 CFR 903.2(d)]. The PHA must not assign persons to a particular section of a community or to a development or building based on race, color, religion, sex, disability, familial status or national origin for purposes of segregating populations [24 CFR 1.4(b)(1)(iii) and 24 CFR 903.2(d)(1)].

The order in which families will be selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences that the family qualifies for. The availability of units also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 960.206(e)(2)]. The PHA's policies must be posted any place where the PHA receives applications. The PHA must provide a copy of its tenant selection policies upon request to any applicant or tenant. The PHA may charge the family for providing a copy of its tenant selection policies [24 CFR 960.202(c)(2)].

PHA Policy

When an applicant or resident family requests a copy of the PHA's tenant selection policies, the PHA will provide copies to them free of charge.

4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

PHA Policy

The PHA will use the following local preference:

Applicants over the age of 62 and disabled applicants will be given preference for housing.

Income Targeting Requirement [24 CFR 960.202(b)]

HUD requires that extremely low-income (ELI) families make up at least 40% of the families admitted to public housing during the PHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, the PHA may skip non-ELI families on the waiting list in order to select an ELI family.

If a PHA also operates a housing choice voucher (HCV) program, admissions of extremely low-income families to the PHA's HCV program during a PHA fiscal year that exceed the 75% minimum target requirement for the voucher program, shall be credited against the PHA's basic targeting requirement in the public housing program for the same fiscal year. However, under these circumstances the fiscal year credit to the public housing program must not exceed the lower of: (1) ten percent of public housing waiting list admissions during the PHA fiscal year; (2) ten percent of waiting list admissions to the PHA's housing choice voucher program during the PHA fiscal year; or (3) the number of qualifying low-income families who commence occupancy during the fiscal year of PHA public housing units located in census tracts with a poverty rate of 30 percent or more. For this purpose, qualifying low-income family means a low-income family other than an extremely low-income family.

PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. ELI families will be selected ahead of other eligible families on an as-needed basis to ensure that the income targeting requirement is met.

Quarterly Grantee Reporting Form

Program Name: _____

Timeframe covered: _____

Outcome Monitoring

Target population funded:

Attach the program’s APR report from HMIS for target populations served under this funding for the quarter under review, or complete the following table

Population	Goal set	Actual quarter	Actual YTD
Adults Chronically Homeless			
Adults Chronically Homeless Vets			
Adults Substance Abuse			
Adults – HIV/AIDS			
Adults Severely Mentally Ill			
Adults Physically Disabled			
Adults Developmentally Disabled			
Domestic Violence			
Youth			
Families with Children			

Target Services to be delivered

Attach the program’s Service Transaction Report from HMIS for target populations served under this funding for the quarter under review, or complete the following table

Measure	Goal set (Define the unit of service)	Actual quarter	Actual YTD
Assessment of service needs			
Outreach services			
Case Management			
Transportation			
Housing search assistance			
Other:			
Other:			

Goals and Outcomes: Set & Met

Attach the program’s Outcome Section of the APR from HMIS for target populations served under this funding for the quarter under review, or complete the following table

Measure	Goal set	Actual quarter	Actual YTD
Number of participants served			
Number moved to housing stability			
Number increase in income			
Length of time persons remain homeless			
Number who returned to homelessness			
Number of Other Negative Exits			
Number of Positive Exits			
Other:			

Monitoring CoC Threshold Requirement Evaluation Metrics

- Is a Signed Sharing Agreement for Coordinated Entry in place? Yes__ No__
(Please attach a copy of the Signed agreement to this form, in the first quarter it is in effect)
- Has your organization attended all By-Name Coordination meetings this quarter? Yes__ No__ Provide an explanation if “No”
- Is all entry into your program this quarter through the HARA and By Name List meetings? Yes__ No__ Provide an explanation if “No”
- Is all entry into your program this quarter qualified through a VI SPADT score? Yes__ No__ Provide an explanation if “No”
- Were any clients terminated/denied services this Quarter? Yes__ No__
- If Yes, How many ____? Describe the reason for each termination or denial
- Of those terminated or denied services, how many decisions were appealed? _____
- Has your organization attended the regular CoC meetings this quarter? Yes__ No__
- What CoC activities/tasks has your program volunteered to do for the CoC this quarter?

Process/Capacity Monitoring

Staffing Capacity Reviewed:

FTE funded in program: _____

Staff turnover within last 12 months: _____

Staff training documented? Yes__ No__ N.A. ____ Explanation_____

Budget and Expenditures Monitoring

(These Line Items are for HUD SHP grants) Edit Budget Line Items to match the line items in your funding application if different)

Budget Line Item	Amount in Approved Application	1 st Quarter Expenditures	2 nd Quarter Expenditures	3 rd Quarter Expenditures	YTD/Final Expenditures
Acquisition					
Rehabilitation					
New Construction					
Lease					
Operations					
Supportive Services					
Administration					
Total					
<i>Match</i>					

Narratives to Describe (include supporting documentation)

Implementation of CoC prioritized Best Practices of:

Housing First

Rapid Re-Housing

Prioritized Targeted populations served

Coordinated Intake

Coordinated Assessment

Trauma Informed Care

How is client needs data collected and used in decision making this quarter?

How is client program satisfaction data collected and used in decision making this quarter?

What program improvements have been *identified* and how?

What program improvements have been *implemented* and how?


Have there been internal program audits this quarter? If so, what are the Key findings?

Has the program been monitored by an external funder (HUD/MSHDA/VA/DHHS) this fiscal year? If so, what results?

New Tab x FY 2023 Continuum of Care (CoC) x COC Program — Continuum of C x +

jxncoc.com/blog/COC-program-2023

Apps CAA Bookmarks \$RECYCLE.BIN -CoCProgramInteri... 24 CFR 578.51 - Re... 24 CFR 578.73 A Blueprint for Bett... ADP ezLaborManag... Accountable Health... Other bookmarks

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AUGUST 1, 2023

COC PROGRAM

The CoC Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit organizations, state governments, local governments, instrumentalities of state and local governments, Indian Tribes, tribally designated housing entities, as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103), and public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion, to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness. In the 2023-2024 grant year, HUD will disperse \$3,134,000,000 in funds across the United States. Please read the attached Notice of Funding Opportunity (NOFO) for more information. <https://www.hud.gov/sites/dfiles/SPM/documents/FR-6700-N-23-NOFO.pdf>

11:19 AM 8/1/2023

New Tab | FY 2023 Continuum of Care (CoC) | COC Program — Continuum of C

jxncoc.com/blog/COC-program-2023

Apps | CAA Bookmarks | \$RECYCLEBIN | -CoCProgramInteri... | 24 CFR 578.51 - Re... | 24 CFR 578.73 | A Blueprint for Bett... | ADP ezLaborManag... | Accountable Health... | Other bookmarks

Please read the attached Notice of Funding Opportunity (NOFO) for more information: https://www.hud.gov/sites/dfiles/SPM/documents/FR-6700-N-25_NOFO.pdf

As in previous NOFOs, the CoC must follow our internal process to decide who is funded and submit all project and the full CoC application to HUD.

SCORING TOOL

APPLICATION TIMELINE

♡ 0 LIKES < SHARE

Supplemental NOFO Posting >

100%

Join us at 10am the first Tuesday of every month at DisAbility Connections.

11:20 AM 8/1/2023

Reaume, Laura

From: Reaume, Laura
Sent: Friday, July 21, 2023 4:30 PM
To: Jane Myers; Angelita Gunn (agunn@awareshelter.org); Sequita Brown; a.monroe@dropincenters.org; a.blanton@dropincenters.org; Michelle Pultz; Sergio Garcia; Cory Mays; Farnum, Tami; Berry, Toby; Crockett, Ted; Smith, Amanda; Yard, Jeanine (DHHS); Gulamali, Faranaz (DHHS); Guadagnini, Angela (DHHS); Lyons, Zoe (DHHS); schubbrings@michigan.gov; Brian Elliot; Benjamin Moe; Burgei, Alexa R.; GraceHavenHomelessCenter@gmail.com; jacob@growjackson.org; sheilae@jacksonhabitat.org; Laurie Ingram; Katie Anderson; TJ{Tracie Jo} Sutliff; Freddie Dancy; laura@7803800.com; Shane LaPorte; Arlene Robinson; 2ndWill Forgrave; Karen Bunnell; Daniel Mahoney; sheryl; Steve Castle; atalie@interfaithshelter.com; ballh@myjdl.com; KATHERINE MARTIN; Allison Green; Michael Derby (mrderby@lsscm.org); Chad Surque; Taylor Owens; cammie.angstman@lifewaysmi.org; jessica.bammer@lifewaysmi.org; tabata.zuniga@lifewaysmi.org; Tricia Commet; Kitrina.sims@usc.salvationarmy.org; Veroncia Daffin; katima.dickenson@kmgprestige.com <katima.dickenson@kmgprestige.com>; vancleavej@michigan.gov; Marc Stanley; mjackson@segueinc.org; Shaunta Patton; Sande Ratliff; kbogg@ttiinc.org; Bethany Stutzman; Carolyn Boyle; Jamin Bradley; Diana Siscoe; Janelle Merritt; stroxel@trueccu.com; Nicole Schalow (schalown@michigan.gov); Tashia Carter; info@myplacejackson.org
Subject: HUD releases NOFO for Fiscal Year (FY) 2023 Continuum of Care
Attachments: scoring 2023 tool and instructions.pdf; CoC timeline for 23 application.pdf

Good morning,

Another NOFO that was released in July for your review. I have attached our draft timeline for the process as well as our new review and ranking process and tool. I have linked the NOFO and GIW in the attached timeline but have also noted the NOFO below with the link for review.

The CoC Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit organizations, state governments, local governments, instrumentalities of state and local governments, Indian Tribes, tribally designated housing entities, as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103), and public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion, to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness. In the 2023-2024 grant year, HUD will disperse \$3,134,000,000 in funds across the United States. **Please read the attached Notice of Funding Opportunity (NOFO) for more information.** https://www.hud.gov/sites/dfiles/SPM/documents/FR-6700-N-25_NOFO.pdf

As in previous NOFO's, the CoC must follow our internal process to decide who is funded and submit all project and the full CoC application to HUD.

The Jackson CoC, will utilize our review and ranking process as attached. The Steering Committee will make recommendations to the full Coc. **If you are not part of that committee and would like to be, this is an open group that meets via Zoom the last Tuesday of the month (week before our regular CoC meetings). This is the calendar invite link to those meetings.** https://caajlh-org.zoom.us/meeting/tZAocemoqDkiE9aMaT7jyQyCooW9BjppD9ep/ics?icsToken=98tyKuGsqz0qGtKXuBCFRpwIGY_ocTwpnHj_pcsR7RVCpKUxrVOe11a5B1AMiQ

All pieces to the CoC process will be posted on the CoC website <https://www.jxncoc.com/>, updates to the process will be shared with this group in addition to posting. Please read the NOFO and review the above timeline if you are interested in applying for funding.

Thank you ,

Laura Reaume
Director of Community Programs
Community Action Agency

2023 Scoring Tool

Project Name	Threshold 2 points if threshold requireme nts met	Renewal Grant 5 points Renewal applicatio ns receive 5 points	Renewal Provider in Good standing 3 points	Performa nce - Financial 3 points	Performa nce – Results 3 points	Perform ance - Operatio ns 3 points	HUD Priority 2 points Projects listed as a current HUD priority receive	HUD Bonus Project 3 points	Severity of Needs 3 points	Local Priority 3 points Projects listed as a current local priority receive 3 points	Emerging Issue/not priority 1 point Projects that are not a current local priority, but have been identified as a local emerging issue receive 1 point	Tie- breaker points (1-4) Projects tied in points through criteria 1-6, will be scored for 1-4 tiebreake r points based on the tie breaker criteria	Total Points Possible 35

Scoring form 7/2023

Scoring Criteria and Process for 2023 – Approved and distributed ____ 2023

Background: Criteria for scoring and ranking applications in 2023. The following objective criteria adopted by the CoC was designed to prioritize and rank projects that demonstrate 1) The provider has a proven track record in past successful performance on planned results – the HUD 20% required percentage of points), 2) the homeless population they are proposing to serve and the type of housing proposed are both a priority for funding to HUD and a priority needed in our local community (the HUD 33% required percentage of objective criteria points). Finally, as a performance standard we include, evaluate and prioritize the providers participating in our collaborative goals for the community in system change in general and addressing social justice through DEI efforts at an agency level.

Scoring:

Met all HUD Application threshold requirements – Total possible 2 points – (baseline for scoring, not included in either 20 or 33%)

Renewal grant – Total possible 5 points (5 maximum points to include in meeting criteria for performance criteria for both objective performance data (33% required) and past performance (20% required) criteria)

Renewal Provider in good standing in CoC Total possible 3 points (good standing means both met CoC Objective Performance criteria and system performance criteria and is regularly active within the CoC's collaborative scope of work– 3 points (3 maximum points for meeting criteria for performance criteria for both objective performance data (33% required) and past performance (20% required) criteria)

Objective Performance (Quality) Score (has 3 subparts parts) total possible 9 points

Financial Performance (cost effectiveness of proposal, timely draws, match and leverage provided) 0 – 3 points; 0 for non-performance; 1 for substantially poor performance based on APR and Application Performance questions; 2 for minor performance/quality issues reported; 3 pts for no performance issues. (3 maximum points for meeting criteria for performance criteria for objective performance data (33% required) criteria)

System performance – did met the planned criteria in prior application for HUD Standards of: did serve the type of population planned and did provide the type of housing proposed in the quantity proposed? As well as program performance in meeting planned exits to permanent housing, destinations, retention of permanent housing, length of time homeless, return to homeless, etc. as tracked in STELLA/APR. 0 – 3 points; 0 for non-performance; 1 for substantially poor performance based on APR and Application Performance questions; 2 for minor performance/quality issues reported; 3 pts for no performance issues (3 maximum points for meeting criteria for system performance criteria for both objective performance data (33% required) and past performance (20% required) criteria)

System Operations - Provides timely data on program performance of both HUD performance standard and local priorities -0 – 3 points; 0 for non-performance; 1 for substantially poor performance based on APR and Application Performance questions; 2 for minor performance/quality issues reported; 3 pts for no performance issues. (3 maximum points for meeting criteria for system performance criteria for both objective performance data (33% required) and past performance (20% required) criteria)

HUD priority – Total possible 2 points. 2 points if application addressing a current HUD priority HUD identified in this year’s NOFO. 0 points if not a current HUD priority

HUD Bonus Project (if applicable) Total possible 3 points. When available, evaluate proposal scoring by how complete the project is according to the stated HUD criteria. For example with DV bonus projects, does the project address population safety, does the project use lived experience with homelessness (as DV or youth or chronically homeless) in design phase. 1 points if a bonus project but not addressed, 2 points if addressed, 3 points if fully addressed. (3 maximum points for meeting criteria for performance criteria for objective performance data (33% required) criteria)

Serving the Severity of needs and vulnerabilities identified by CoC for current year funding. Total possible 3 points. In 2023 these are: DV, Youth, Hardest to serve. 3 points if addressing a CoC local priority, 0 points if not a local priority. (3 maximum points for meeting criteria for performance criteria for objective performance data (33% required) criteria)

Community Priority – Total possible 3 points. Engagement in DEI goals and promoting Racial Equity in homelessness and in serving the homeless. 0 points if not addressed. 1-2 points if policies identified. 3 points if operational implementation identified.

Emerging Issues – Total possible 1 point. 1 point if identified as a newly emerging issue that is not a current community priority

A tiebreaker score from 1 – 4 will be provided to applicants with tied scores. Tiebreaker ranking determined by the impact of potential loss of program impacts community at large/CoC strategic Plans; then potential loss of program to residents, and finally capacity of agency’s sustainability if program not funded. 4 points to a proposal with greatest potential impact on community work; 3 points for the program considered greatest loss to homeless residents; and 2 points if agency cannot be sustained if program unfunded and 1 point for any longstanding program that significantly supports homeless work that funding is considered not replaceable in short term.

Process. The ranking done by the review/ranking community based on the criteria is then made as a recommendation to the full CoC membership, with the supporting rationale for the scoring. The full CoC membership votes to approve the ranking recommendation, or rejects the ranking criteria scores and approves alternative criteria/scores to rank the projects meeting threshold requirements.

2023 Scoring Tool

Project Name	Threshold 2 points if threshold requirements met	Renewal Grant Renewal applications receive 5 points	Renewal Provider in Good standing Possible 3 points	Performance - Financial Possible 3 points	Performance - Results Possible 3 points	Performance - Operations Possible 3 points	HUD Priority Projects listed as a current HUD priority receive 2 points	HUD Bonus Project - possible 3 points	Severity of Needs - Possible 3 points	Local Priority Projects listed as a current local priority receive 3 points	Emerging Issue/not priority Projects that are not a current local priority, but have been identified as an local emerging issue receive 1 point	Tie-breaker points (1-4) Projects tied in points through criteria 1-6, will be scored for 1-4 tiebreaker points based on the tie breaker criteria	Total Points Possible 35
MPP	2	5	3	3	3	3	2	0	3	3	1	4	

Scoring form 7/2023

Jackson County Continuum of Care

September 8, 2023

Dear CoC Project Applicant:

Congratulations! This letter is to inform you in writing that all project applications from CAA to the Jackson Continuum of Care, for renewal funding were reviewed for eligibility by the CoC Review Committee. Their recommendation to approve the applications submitted by CAA at the grant amount requested was voted on and approved by the Continuum of Care's voting members at our regular membership meeting on September 5, 2023 . The approval was for the amount requested. Further, the Bonus funding applications submitted by CAA were also approved for submission at the funding levels requested.

At this time, the next step in the HUD submission process is ensuring that your applications are finalized and uploaded prior to the September due date. If you have any problems or questions in completing this submission process by the deadline, please contact staff at Community Action Agency, who has CoC administrator privileges on e-snaps.

Thank you for your continued participation in the Jackson Continuum of Care and your commitment to ending homelessness in our County.

Sincerely,

Kate Martin

A handwritten signature in black ink that reads "Katherine Martin". The signature is written in a cursive style with a long horizontal line extending to the right.

Co-Chair, Jackson Continuum of Care

Jackson County Continuum of Care

September 8, 2023

Dear CoC Project Applicant:

Congratulations! This letter is to inform you in writing that all project applications from TTI to the Jackson Continuum of Care, for renewal funding were reviewed for eligibility by the CoC Review Committee. Their recommendation to approve the applications submitted by TTI at the grant amount requested was voted on and approved by the Continuum of Care's voting members at our regular membership meeting on September 5, 2023 . The approval was for the amount requested.

At this time, the next step in the HUD submission process is ensuring that your applications are finalized and uploaded prior to the September due date. If you have any problems or questions in completing this submission process by the deadline, please contact staff at Community Action Agency, who has CoC administrator privileges on e-snaps.

Thank you for your continued participation in the Jackson Continuum of Care and your commitment to ending homelessness in our County.

Sincerely,

Kate Martin

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Co-Chair, Jackson Continuum of Care

Combined Scores by Criteria	Mechanic/ Partnership Park	RRH	HMIS	SSO	TTI	DV RRH Bonus	SSO Expansion Bonus
Threshold	4	4	4	4	4	4	4
Renewal Grant	10	10	10	10	10	0	0
Renewal Provider	6	6	6	6	6	3	6
Performance - Financial	6	6	6	6	6	5	5
Performance -Results	6	6	6	5	4	3	3
Performance -Operati	6	6	6	5	4	3	3
HUD priority	4	4	2	4	4	4	4
HUD Bonus	3	3	3	3	2	6	6
Severity of Needs	6	5	6	5	4	6	6
Local Priority	6	6	6	6	3	6	6
Emerging Needs	2	2	2	2	1	1	1
Total	59	58	57	56	44	44	44
Tiebreakers					6	4	5
Tiebreaker totals					50	48	49
Final Proposed Ranking	1	2	3	4	5	7	6